



भारत सरकार  
Government of India  
पृथ्वी विज्ञान मंत्रालय  
Ministry of Earth Sciences  
राष्ट्रीय तटीय अनुसंधान केन्द्र (एन सी सी आर)  
NATIONAL CENTRE FOR COASTAL RESEARCH (N C C R)



MoES/NCCR/Travels/17/2017(Tender)

01.10.19

To

You are invited to quote your offer for all types of vehicles for hiring for a period of one year, as specified in the Enclosure. The cost should cover details like rate for minimum km, minimum hour, excess rate per km, excess rate per hour, driver batta, night halt, airport and central Railway Station pick-up and drop only.

**Terms and Conditions**

1. Minimum of 5 cars / vans registered vehicles should be in the name of the Company or in the name of the proprietor of the company.
2. The model of the vehicles should be of the year 2016 or later.
3. The vehicles should be available round-the-clock.
  - a) All Vehicle should have proper documents such as Registration certificate, Insurance , Pollution certificate etc.,
  - b) The drivers should have sufficient driving experience, certificate and valid driving licenses.
4. List of major present and past clients like State/Central Govt. Offices, Public Sector Undertakings, Nationalized Banks etc., should be provided.
5. The price quoted should be valid for a period of one year from the date of issue of order. Which may be extendable for further period based on performance of the vehicles operation.
6. For outstation trips "All India Permit" vehicles should be available.
7. All Vehicles may be of "All India Permit"
8. Income tax will be detected at source as per GOI norms.
9. Parking fee and Road Tax/Toll Gate Tax will be paid at actual except interstate permit charges and fines / penalty.
10. Payment will be made for the actual kilometers used from shed to shed.
11. Valid GST should be provided.
12. Please superscribe the sealed cover containing quotation with the reference No.**MoES/NCCR/Travels/17/2017 dt.01.10.19**
- 13.. Sealed quotations should reach us **on or before 15.10.19 at 5.00 pm** at the following address: The Director,National Centre for Coastal Research ,Ministry of Earth Sciences,NIOT Campus,Velachery-Tambaram Main Road,Chennai 600 100

  
Head of Office

रा.स.प्रौ.सं. परिसर, वेलच्चेरी तांबरम मेन रोड, पल्लिकरणै, चेन्नै-600 100.  
NIOT Campus ,Velachery-Tambaram Main Road, Pallikaranai, Chennai-600 100.  
दूरभाष/Tel : 91-44-66783599 Fax: 66783487

**Name of Work : Hiring of Cars / Vans**

S. No.	Description	Indica	Maruthi Dzire/ Indigo	Toyota Innova	Tempo Traveller	Tavera / Tata Sumo
		For local trips				
1.	Airport pick up and drop (Min 3 hrs & 35 kms)					
	Central Pick up and drop (Min 4 hrs & 50 kms)					
	5 hrs & 50 kms					
	10 hrs & 100 kms					
	Rate for extra kms					
	Rate for extra hours					
2.	<b>For outstation trips</b>					
	Per day covering 250kms					
	Per km rate beyond 250 kms					
	Driver Batta					
	Night Halt per day					

All columns should be filled