



MoES/NCCR/ITM/UPS/56/2018

18.12.2018

NOTICE INVITING E-TENDER (LIMITED – Two Cover System)

To

You are invited to submit your most competitive **ONLINE** quotation through the Central Public Procurement (CPP) portal web site <https://eprocure.gov.in/eprocure/app> in **Two cover system (Technical and Financial)** on or before the prescribed date and time for the supply and installation of 1.5kVA UPS Units.

Manual bids shall not be accepted except for the original documents/instruments if any mentioned in this tender.

The details of tender items are available in the tender document which can be downloaded from <http://www.nccr.gov.in> and Central Public Procurement (CPP) portal web site <https://eprocure.gov.in/eprocure/app> and the bid is to be submitted **ON-LINE** only on <https://eprocure.gov.in/eprocure/app> up to last date and time of submission of tender.

1. Brief Details of Tender

S.No.	Details	Description
(i)	Name of Supply/Work	Supply and Installation of 1.5kVA UPS (12nos)
(ii)	Tender reference No.	MoES/NCCR/ITM/UPS/56/2018
(iii)	Required Validity of Bid	120 Days from the date of opening of Tenders.
(iv)	Tender document fees	N.A.
(v)	Language of Bid	English
(vi)	Bid Currency	Indian National Rupee (INR)
(vii)	ONLINE Bid Submission Due Date	31.12.2018, 5PM

2. Complete tender can be viewed and submitted through <https://eprocure.gov.in/eprocure/app>. To use the Electronic Tender portal <https://eprocure.gov.in/eprocure/app>, bidders need to register on the CPP portal.

3. Important instructions to bidders for online bidding

3.1 The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) portal <https://eprocure.gov.in.in/eprocure/app>, using valid Digital Signature Certificates.

3.2 SUBMISSION OF BIDS

- i) Bidder should log into the CPP site well in advance for bid submission so that bidder can upload the bid in time on or before the bid submission time.
- ii) While submitting the bids online, the bidder shall read the terms & conditions (of CPP portal) and accepts the same in order to proceed further to submit their bid.
- iii) Bidders select the payment option as offline to pay the Tender Fee/EMD and enter details of the DD/BC/BG/others, if any asked in the tender.
- iv) Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.
- v) Bidders shall note that the very act of using DSC for downloading the tender document and uploading their offers is deemed be a confirmation that they have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.
- vi) Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. For the file size of less than 1 MB, the transaction uploading time will be very fast.
- vii) **If price quotes are required in XLS format, utmost care shall be taken for uploading Schedule of quantities & Prices and any change/ modification of the price schedule shall render it unfit for bidding.**

Bidders shall download the Schedule of Quantities & Prices, in XLS format and save it without changing the name of the file. Bidder shall quote their rate in figures in the appropriate cells, thereafter save and upload the file in financial bid cover (Price bid) only. The Technical bid also uploaded in CPP Portal in the appropriate place.

If the template of Schedule of Quantities & Prices file is found to be modified/ corrupted in the eventuality by the bidder, the bid will be rejected.

- viii) Bidders shall submit their bids through **online e-tendering system** to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). **The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.**

- ix) After the bid submission (**i.e. after Clicking "Freeze Bid Submission"** in the portal), the bidders shall **take print out of system generated acknowledgement** number, and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening (if any) or for records.
- x) Bidders should follow the server time being displayed on bidder's dashboard at the top of the tender site, which shall be considered valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system.
- xi) All the documents being submitted by the bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology.
- xii) Both Technical bid and Financial bids should be uploaded to the respective covers in the CPP Portal. The **Technical Bid should consists of scanned copies of the following and without these, the bid will be rejected.**
 - a) GST/PAN/TIN registration of the bidder/firm
 - b) Copies of IT Returns for the last 2 years
 - c) OEM's Authorisation letter / Valid Dealership Certificate
 - d) Details of office / branch office address at Chennai in bidders letter head.
 - e) Duly filled **Appendixes 1, 2 and 3**
 - f) Copy of Product Brochure
- xiii) For the financial bid, download the Excel file from this tender (CPP portal) and duly completed file should be uploaded in CPP Portal, as explained in (vii).

3.3 ASSISTANCE TO BIDDERS

- (i) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24X7 CPP Portal Helpdesk and the Toll Free numbers are given in the website.
- (ii) Clarifications, if any required to be sought on this tender may be obtained through writing letter, addressed to The Director, NCCR, II Floor NIOT Campus, Velachery-Tambaram Main Road, Pallikaranai, Chennai- 600100 (OR) email to nccr@nccr.gov.in (OR) contact 044-66783599. (iii) Bidders should submit/upload their bid in CPP Portal, digitally signed and placed in appropriate covers/places **ONLY**.

Sd/-

Head of Office

APPENDIX - 1

TENDER ACCEPTANCE (OFFER) LETTER

(To be submitted online duly signed format (scanned copy) by the authorized signatory on bidder's letter head.

Date.....

To

The Director,

National Centre for Coastal Research (NCCR),

2nd Floor, NIOT Campus,

Pallikaranai, Chennai – 600100

Subject: Acceptance in respect of terms and conditions of tender document for supply & installation of 1.5kVA UPS units for NCCR, Chennai.

Ref: E Proc Tender Ref No MoES/NCCR/ITM/56/2018 dated.....

Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned tender from the web site <https://eprocure.gov.in/eprocure/app>.
2. I / We herby certify that I / We have read all the terms and conditions of tender document from page No. from _____ to _____ (including all annexure / Forms / appendixes, paras, etc.,) which shall part of the contract agreement and I / we shall abide herby by all the terms and conditions contained therein.
3. The corrigendum(s) issued from time to time by your organization has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept all the terms and conditions of above mentioned tender document and corrigendum(s) as applicable.

5. In case any provisions of this letter are found violated, then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject my bid including the forfeiture of EMD.
6. I / We confirm that our bid shall be valid up to 180 days from the date of opening of Technical Bid.
7. I / We hereby certify that all the statements made and information supplied in the enclosed appendix, annexure / Forms / paras etc., furnished herewith are true and correct.
- 8/ I / We have furnished all information and details necessary for demonstrating our qualification and have no further prominent information to supply.
9. I / We understand that you are not bound to accept the lowest or any bid you may receive.
10. I / We certify / confirm that we comply with the eligibility requirements as per bid documents.
11. In case any provisions of this tender are found violated, NCCR shall be at liberty to reject this tender, including the forfeiture of the full said EMD and we shall not have any claim against NCCR in satisfaction of this condition.

Yours faithfully,

Signature of the Bidder

Name:

Designation:

Rubber-stamp of the firm

APPENDIX - 2

COMPLAINT SHEET FOR Line interactive UPS units

Specification Details for 1.5kVA UPS (Line Interactive) (12nos)

(Bidders are requested to fill the Compliance of each Specification whether equipment being offered by them is complying with the requirement)

S.N	Specification Details	Compliance	
		Yes	DEVIATIONS IF ANY
1	INPUT:		
	Nominal Input Voltage range: 230V to 240VAC		
	Input Frequency : 48-53 Hz (auto sensing/selecting)		
	Input Connection: Hardwire		
	Voltage range for main operation: 165-275V at full load		
	Input Power factor at full load : >0.93		
2	OUTPUT:		
	Power capacity:975W-980Watts /1.5kVA		
	Output Voltage: 220/230/240 VAC user selectable		
	Efficiency at full load, nominal : > 94%		
	Bypass Provision: Automatic and manual		
	Output frequency: 47-53 Hz for 50Hz or 57-63Hz for 60Hz		
	Output Voltage distortion: <6% for linear loads		
	Topology & Waveform : Min. double conversion and Sine wave		
	Output connections: Min 8 nos.		
3	BATTERY: (Internal only and it should be housed in UPS)		
	Type: SMF lead-acid support, leak proof		
	Backup time : Min 6.5 minutes at full load (800 watts)		

	Battery details : max. 2 nos of 17 or 18 Ah		
	Recharge time : < 4 hrs		
4	INTERFACE		
	Min. required: RS232, USB and native slot		,
	Control Panel: LED indicators for essential functions like, load, on battery, replace battery, overload, etc.		
	Management software		
	Service: Front access servicing		
	Alarm: Alarm when on battery, low battery, etc		
5	SURGE:		
	Surge Energy rating: 480-485 Joules		
	Filtering: full time multi-pole noise filtering		
6	REGULATORY COMPLIANCE		
	Min.: RoHS, BSMI, UL1778, C-tick, CE, EN50091-2 and BIS		
7	PHYSICAL AND ENVIRONMENTAL:		
	Weight: Max.25kg; Tower orientation		
	Audible noise at 1 m : <50dB		
8	WARRANTY:		
	Onsite Comprehensive 2 years for UPS and Batteries		

Signature of the Bidder

Name:

Designation:

Rubber-stamp of the firm

APPENDIX - 3

COMPONENTS AND PRODUCTS

(In response to technical requirement kindly fill up the details of components & products pertaining to the item requirement, in the following format).

Sl.No	Brand Name / Name of the OEM	Product name/model Quoted	Qty	Remarks
	UPS:			
	Battery:			

Signature of the Bidder

Name:

Designation:

Rubber-stamp of the firm