



**SINGLE TENDER ENQUIRY**  
**(Through E-tendering process only)**

To

**DHI (India) Water & Environment Pvt. Ltd.,**  
206, Ground Floor,  
Okhla Industrial Estate,  
Phase-III,  
New Delhi – 110020, India.

**Ref No:** MoES/NCCR/DHI/4<sup>th</sup> License/42/2018/CP&SM

dated.09.10.2018

1	The offers are invited for supply and installation of <b>MIKE 21/3 Coupled Shoreline Morphology Module</b> along with updation of DHI Dongles (MZ 26861 & MZ 20499) to latest version (2018 release) as per the description of technical specifications in <b>Annexure-I</b> and also terms and conditions mentioned below:	
2	Type of tender	SINGLE TENDER (e-Tender)
3	Tender document	Available at the <b>websites:</b> i) <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> ii) <a href="http://www.nccr.gov.in">http://www.nccr.gov.in</a>
4	Mode of tender	Online Bidding System pl. submit the bid through the website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>
5	Due date & time of submission of required documents offline at NCCR, Chennai	Upto 5 pm IST of 23.10.2018
6	Due date & time of online bidding by bidders	Upto 5 pm IST of 23.10.2018
7	Due date and time of opening of price bid	Intimated through online
8	Instructions to bidders	<b>Annexure-II</b>

  
Head of Office

**Technical Specifications**

<b>S. No.</b>	<b>Description</b>	<b>Quantity</b>
1.	MIKE 21/3 Coupled Shoreline Morphology Module for University/Research Institute License	1 No.
2.	Updation of MIKE 21 complete suit (MZ 20499) to latest DHI version (2018 release)	1 No.
3.	Updation of complete LITPACK complete suite (MZ 26861) to latest DHI version (2018 release)	1 No.

**Instructions to Bidders**

1	<p><b>BASIC REQUIREMENTS</b> for vendors to upload in e-procurement web site, Govt of India:</p> <ul style="list-style-type: none"> <li>i. PC with internet</li> <li>ii. Registration with e-procurement system of Govt. of India: <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a></li> <li>iii. Digital signature certificate (Mandatory) for uploading the bids to e-procurement system</li> <li>iv. For any clarification, send e-mail: <a href="mailto:nccr@nccr.gov.in">nccr@nccr.gov.in</a></li> <li>v. For any clarification on tender process, use the 24/7 helpline contact numbers mentioned in CPP Website.</li> </ul>
2	<p>NCCR has <b>RIGHT TO CANCEL</b> the enquiry or extend the due date of receipt of offer and/ or opening of tender without assigning any reason thereof.</p>
3	<p>NCCR, Chennai has the <b>RIGHT TO VARY</b> the quantity of the items under procurement.</p>
4	<p><b>ONLINE SUBMISSION:</b> The bidders must submit their offer in <b>Single Bid (Both Technical and Price bid)</b> through e-procurement system upto the scheduled time and date.</p> <p>Complete tender documents along with supporting documents as per the tender conditions below, should be duly filled in and signed in and scanned copy of the same should be uploaded in the e-procurement system.</p> <ul style="list-style-type: none"> <li>i. A valid dealership certificate / Authorisation letter from OEM is required for other resellers / agents or OEM.</li> <li>ii. List of the documents submitted by the bidder must be enclosed on the letter head of the bidder, giving the reference of the tender no. &amp; date and due date of opening.</li> <li>iii. All relevant technical literature pertain to items quoted with full specifications (drawing, if any) information about the products quoted, including brochures if any should accompany the quotation.</li> <li>iv. A list of reputed clients to whom the firm has supplied similar items to be furnished along with the quotation.</li> <li>v. Overwriting and corrections should be attested properly,. The quotation should be complete in all aspects and should be duly signed. Incomplete and unsigned quotation will not be considered at all.</li> <li>vi. In case tenderer divert the tender and opts to submit its offer through their authorized entity, then authorization letter in original duly signed for specific tender should be submitted along with bids by the firm, quoting on their behalf.</li> <li>vii. <b>PRICE BID</b> should be in INR</li> <li>viii. The bidders / tenders will not be allowed to make any variations in the price bid or any amendments to commercial offers already uploaded online during the currency of tender and after the date of opening of the tender.</li> <li>ix. Tenderer shall confirm that "the rates quoted by are reasonable and lowest charged to any of your customer". Please enclose documentary proof such as latest purchase order copies etc., to substantiate the reasonability of price.</li> <li>x. <b>TRADE DISCOUNTS</b>, if any, shall be mentioned</li> </ul>

5	<p><b>GUARANTEE/ WARRANTY:</b> Unless otherwise specified by OEM or specified in the technical specifications, the guarantee / warranty period of item should be minimum 01 year from the date of successful installation of software to the entire satisfaction of the Consignee.</p> <p>In the event of any defects in materials, design and workmanship during the aforesaid period is found due to faulty design or poor workmanship, the defective items shall be replaced by the supplier at site free of cost within 30 days of settlement of warranty claims.</p> <p>Warranty shall commence from the date of installation and acceptance of the complete equipment supplied under the purchase order/ contract.</p>
6	<p><b>VALIDITY OF QUOTATION:</b> The offers must remain open for acceptance for 120 days from the date of opening of tender.</p>
7	<p><b>EVALUATION OF BIDS:</b></p> <p>i. After opening of bids, ranking statement will be prepared and the finalization of successful bidder will be done on L-1 (the lowest price) basis.</p>
8	<p>Director, NCCR reserves the <b>RIGHT TO REJECT</b> any quotation received without assigning any reasons.</p>
9	<p><b>DELIVERY PERIOD:</b> The bidders are required to quote delivery period at the earliest indicating commencement and completion of supply. However in case extension of delivery period becomes essential, the supplier will send their request for extension of delivery period to the purchaser before expiry of delivery period.</p>
10	<p><b>Onsite Training on Shoreline Morphology Module:</b> The bidders are need to give 3 days training program on newly purchased <b>MIKE 21/3 Shoreline Morphology module/Sediment Transport of MIKE 21</b> at NCCR</p>
11	<p><b>LIQUIDATED DAMAGES:</b> If the supplier fails to deliver the goods within the time to be agreed upon, for delayed deliveries and for delays in installation (whatever applicable) NCCR reserves the right to levy liquidated damages at the rate of 0.5%per week or par their upto maximum of 5%.</p>
12	<p><b>NO ADVANCE PAYMENT:</b> since NCCR being Government organization, on advance payment will be made. Every attempt will be made to make payment within 30 days from the date of receipt of bill/acceptance of goods, whichever is later. Payment by ECS.</p>

## **Tender Acceptance (Offer) Letter**

(To be submitted online duly signed format (scanned copy) by the authorized signatory on bidder's company letter head.

Date.....

**To**  
**The Director**  
**NCCR**  
**2<sup>nd</sup> Floor, NIOT Campus**  
**Pallikaranai, Chennai – 600100**

**Subject:** Acceptance in respect of terms and conditions of tender document for supply & installation of \_\_\_\_\_ (specify item name) at NCCR, Chennai.

Ref: E Proc Tender Ref No.....,..... dated.....

Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned tender from the web site <https://eprocure.gov.in/eprocure/app>.
2. I / We hereby certify that I / We have read all the terms and conditions of tender document from page No. \_\_\_\_\_ to \_\_\_\_\_ (including all annexure / Forms / appendixes, paras, etc.,) which shall part of the contract agreement and I / we shall abide herby by all the terms and conditions contained therein.
3. The corrigendum(s) issued from time to time by your organization has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept all the terms and conditions of above mentioned tender document and corrigendum(s) as applicable.
5. In case any provisions of this letter are found violated, then your department / organization shall without prejudice to any other right or remedy be at liberty to reject my bid including the forfeiture of EMD.
6. I / We confirm that our bid shall be valid up to 120 days from the date of opening of Technical Bid.
7. I / We hereby certify that all the statements made and information supplied in the enclosed appendix, annexure / Forms / paras etc., furnished herewith are true and correct.
- 8/ I / We have furnished all information and details necessary for demonstrating our qualification and have no further prominent information to supply.
9. I / We understand that you are not bound to accept the lowest or any bid you may receive.
10. I / We certify / confirm that we comply with the eligibility requirements as per bid documents.
11. In case any provisions of this tender are found violated, NCCR shall be at liberty to reject this tender, including the forfeiture of the full said EMD and we shall not have any claim against NCCR in satisfaction of this condition.

Yours faithfully,

**Signature of the Bidder**  
**Name & Designation**  
**Rubber-stamp of the firm**