



MoES/NCCR/ITM/LCD Projector/12/2018

17.05.2018

**Tender Due Date: 25.05.2018, 1500 hrs**

To

As per the list attached

Sir,

**Subject: Inviting quotation for Servicing of EPSON LCD Projectors**  
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1. You are requested to submit your most competitive quotation in a sealed cover to this Office for servicing EPSON LCD Projector The details of the item/work are given below:

Sl.No.	Item / Work	Qty
1.	Servicing of EPSON EB-905 (probably Lamp replacement); The items should be of original / compatible with Epson	1no.
2.	Other General Maintenance Cleaning of Filters, etc	---

2. **Your bid document should be arranged in the following order:** 1) 1<sup>st</sup> page – covering letter in bidder's letter head; 2) copy of Valid dealership certificate; and 4). Your price bid with details, in bidder's letter head. If your **quotation is incomplete in this regard or not in the prescribed format, the quotation will not be considered for evaluation.**
3. All duties, taxes and other levies payable by supplier shall be included in the total price. The rate quoted by the bidder shall be fixed for the duration of the validity of the quote and shall not be subject to adjustment on any account. The prices should be in Indian Rupees.

4. Quotation shall remain valid for a period not less than 90days after the deadline date specified for submission of quotation.
5. **NCCR is preferring the quotations from DGS&D (OR) Government e Market place (GeM) vendors, if the required item with specifications, is available** in the respective websites.
6. **Evaluation of Quotation**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive. That is a) sealed and signed; and b) conform to the terms and conditions. **The sealed cover containing the quotation should be super-scribed by “Quotation for Servicing of LCD Projector” along with tender enquiry ref.no & due date.**
7. **Award of contract**

The Purchaser will award the supply to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price on the basis of Total Price.

Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of contract. The purchaser reserves the right to split the supply orders and award the supply orders based on the individual item’s prices.

The Purchaser, prior to expiration of the quotation validity period, will notify the bidder whose bid is accepted for the award of contract.

Payment shall be made within two weeks after successful installation and acceptance of the items.

The last date for receipt of your quotation is **25th May, 2018, 1500hrs** and the quotations should be addressed to The Director, NCCR, 2nd fFloor, NIOT Campus, Velachery-Tambaram Main Road, Pallikaranai, Chennai 600 100.

-Sd/-  
Head of Office