



भारत सरकार  
Government of India  
पृथ्वी विज्ञान मंत्रालय  
Ministry of Earth Sciences



एकीकृत तटीय एवं समुद्री क्षेत्र प्रबंधन (इकमाम) परियोजना निदेशालय  
**Integrated Coastal and Marine Area Management (ICMAM) Project Directorate**  
(पृथ्वी विज्ञान मंत्रालय की अनुसंधान तथा विकास इकाई एवं सम्बद्ध कार्यालय)  
(An attached office and R & D unit of Ministry of Earth Sciences)

**MoES/ICMAM-PD/ITM/Software/35/2017**

**27.09.17**

**Tender DUE DATE: 06.10.17 , 3PM**

To

As per the list enclosed

Sir/Madam,

**Sub.: Inviting Quotations for Kaspersky Antivirus – reg.**

ICMAM Project Directorate (ICMAM PD) invites sealed bids from the Original Seller / distributors / dealers / resellers for the procurement of the following item.

Sl.No.	Item	Qty
1.	Latest version of Kaspersky Endpoint Security for Business – SELECT (100 user license) along with Centralised Admin kit for a license period of 1year (A centralized server with Software will be provided and this server will provide updates for the 100 clients in the network).	100 user licenses with update for a <b>period of 1 year from the date of activation.</b>

**Terms & Conditions**

1. Sealed quotations in a cover should reach The Head, ICMAM Project Directorate, NIOT Campus, Velacherry - Tambaram Main Road, Pallikaranai, Chennai 600 100, **on or before 06.10.2017, 3PM.** The sealed bid cover, should be super-scribed by **“Quotation for Antivirus” with tender ref no and due date.**

एन.आई.ओ.टी.: परिसर, वेलाचैरी - तामबरम मेन रोड, पल्लिकरानै, चेन्नै - 600 100.  
NIOT Campus, Velachery - Tambaram Main Road, Pallikaranai, Chennai - 600 100.  
Tel. : 91-44-66783599 Fax : 66783487

### 1.1. ELEGIBILITY CRITERIA

The bidders should meet the following eligibility criteria for quoting the tender and the relevant **proof for the eligibility should be provided in the Bid**.

S.N	Minimum Eligibility Criteria	Proof to be submitted for fulfilling the Eligibility
a	Bidder shall be a Manufacturer of the item or an authorised dealer/agent and they have been in the business for the last 2 years.	Valid registration certificate of the firm (OR) a valid dealer/ Agent certificate for selling the item.
b	Bidders other than OEM should be authorised by OEM for providing back to back support during the license validity period and certifying that the bidder is in the capacity of partner / dealer / reseller for participating in this tender.	A relevant letter issued by OEM ( <b>Kaspersky Lab</b> ) to participate in this tender. The original letter should be in OEM's letter head with the signature of authorized signatory of firm.
c	The bidder should have an office or branch in Chennai.	Furnish the details of contact address of office in Chennai in the bidder's letterhead including postal address, contact person, contact numbers, email id, etc.
d	Bank (IFSC) account details of bidder.	Bank (IFSC) details of the bidder should be provided.

**The bid cover should contain the necessary proof of documents for the above said eligibility conditions along with price details of the quoted item. If the mandatory supporting documents, as specified under Eligibility Criteria(1.1- a, b, c & d) are not available with the bid, the bid will not be considered for evaluation. No further communication will be sent to the bidder, in this regard.**

2. The quoted price should be net price, inclusive of all taxes. The quoted price should be valid for a period of 90 days from the due date.
3. The successful bidder should **supply the Genuine / original software from Kaspersky or from their distributor, install the software in Client – Server setup or individual PCs and activate the software and license, without any additional cost. Further, please note that ICMAM PD is currently using Kaspersky AV software with 100 user license.**

4. **IMPORTANT: Bidders (except the OEM) are requested to enclose authorization letters from the Principal (M/s.Kaspersky Labs India and M/s.Microsoft India) for participating in this tender and the absence of these documents, the tender will be rejected.** The letter should contain the resellers name and address, name of the authorised signatory and proper rubber stamp seal of the principal.
5. **The entire bid document (tender enquiry, proof of documents as specified in clause 1.1-a, b, c,d and price details) should be page-numbered at bottom, sealed & signed on each page.**

**6. Evaluation of Quotation**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive. That is a) sealed and signed; and b) conform to the terms and conditions. The item wise comparison of prices shall be considered and ICMAM PD has the rights to award the contract to multiple vendors based on individual item's prices.

**5. Award of contract**

The Purchaser will award the supply to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

The Purchaser, prior to expiration of the quotation validity period, will notify the bidder whose bid is accepted for the award of contract.

Payment shall be made within two weeks through ECS after successful installation, Activation and acceptance of the items. The last date for receipt of your quotation is **06<sup>th</sup> October, 2017, 3PM** and the quotations should be addressed to The Head, ICMAM Project Directorate, NIOT Campus, Velachery-Tambaram Main Road, Pallikaranai, Chennai 600 100.

/Sd/-

**Head of Office**